

EDUCATION ACCESS (AUSTRALIA) PTY LTD

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**EDUCATION
ACCESS
AUSTRALIA**

RPL Application Form

Personal Details					
Family Name		Title	Mr/Mrs/Miss/Ms	Date of Birth	___/___/___
First Name		Middle Names/s			
Address				Postcode	
	Suburb				
Postal address: <i>(If different from above)</i>					
Home phone:		Work:			
Mobile:		Email	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Student ID No. <i>(If applicable)</i>					
Course Code and Name					
Course in which RPL is applied					
Are you a permanent resident of Australia	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Current Employment					
1. Are you currently employed	<input type="checkbox"/> Yes <input type="checkbox"/> No				
If, yes is your main occupation related to the qualifications in which you are seeking RPL?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
What is the name of your employer?					
2. If no to question 1, do you have a workplace where you will be able to be assessed on the job for the qualification in which you are seeking RPL				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Please provide details of the workplace.					

Further Training					
Have you undertaken any further qualifications related to the occupation of which you are seeking recognition				<input type="checkbox"/> Yes <input type="checkbox"/> No	
If, yes, training completion date (month, year)			Country		
Name of course and institution (if applicable)					
Professional Referees (who have acted in senior capacity to you can verify your skills)					
1. Name					
Position		Organisation			
Relationship to you					
Phone number		Mobile			
Email Address					
2. Name					
Position		Organisation			
Relationship to you					
Phone number		Mobile			
Email Address					
3. Name					
Position		Organisation			
Relationship to you					
Phone number		Mobile			
Email Address					
Previous Employment History (attach additional sheet if required, or attach CV with these details included)					
Name, address and phone numbers of employers	Period of employment (DD/MM/YYYY)		Position held	FT/PT /Casual	Description of major duties
	To	From			
1.					
2.					
3.					

4.					
Education History					
What is the highest level of education you have completed? (attach verified copies of your qualifications)					
Year of completion	Institution	Name of Qualification	Skills gained		
Evidence for RPL Application (you are required to include evidence to support your RPL application)					
Document description					Included?
Your current and detailed CV.					<input type="checkbox"/>
Verified copies of Certificates of any formal and informal training you have participated in.					<input type="checkbox"/>
Current and previous (within the last 4 years) position descriptions and performance reviews (if available)					<input type="checkbox"/>
Verified copies of qualifications you have completed.					<input type="checkbox"/>
Any letters of support from employers or industry contacts (if available)					<input type="checkbox"/>
Contact details of at least 3 professional referees who have acted in a senior capacity to you in the workplace and who can verify your competency (as above).					<input type="checkbox"/>
Qualification summary					<input type="checkbox"/>
Self Assessment Checklists					For how many units?
Declaration					
I declare that the information contained in this application is true and correct and that all documents are genuine.					
Candidate signature		Date	___/___/___		
Application received by		Date	___/___/___		