

# Agent Reference Check Form



## Agent Details

|                           |  |
|---------------------------|--|
| Agency Name               |  |
| Company Name if different |  |

## Referee's details

|                                   |  |
|-----------------------------------|--|
| Institution                       |  |
| Officer's name & title (position) |  |
| Contact/email                     |  |

|  |  |
|--|--|
| Is the above agency one of your appointed agents?  | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  |
| How long has the agency represented your institution?  |  |
| How many students have been referred/enrolled by this agent over the last 12 months (1 year)?  |  |
| Did the above agent engage in any dishonest recruitment practices, including the deliberate attempt to recruit a student where this clearly conflicts with the obligations of registered providers under Standard 7 of the National code (Overseas student transfers)? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  |
| Did the agent facilitate the enrolment of a student who the education agent believes will not comply with the conditions of his or her visa?   | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  |
| Did the education agent or an employee or subcontractor of the education agent engage in false or misleading recruitment practices?  | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  |
| Has the education agent or an employee or subcontractor of that education agent fail to comply with the education agent's responsibilities under National code standards 4.2 and 4.3?  | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  |
| Please rate the <b>QUALITY</b> of the agent's:   |  |
| Standard of Paperwork and supporting documents process   | <input type="checkbox"/> Poor <input type="checkbox"/> Reasonable <input type="checkbox"/> Good <input type="checkbox"/> Excellent |
| Advice to students   | <input type="checkbox"/> Poor <input type="checkbox"/> Reasonable <input type="checkbox"/> Good <input type="checkbox"/> Excellent |
| Quality of the Students referred by this agent   | <input type="checkbox"/> Poor <input type="checkbox"/> Reasonable <input type="checkbox"/> Good <input type="checkbox"/> Excellent |
| Any other Comments   |  |
| Thank you for taking the time to provide us the feedback.  |  |