## Course Change Request Form



STUDENT DETAILS						
First Name:						
Last Name:						
Date of Birth:			Stude	ent ID		
			<b>'</b>	1		
Course(s) that you are currently enrolled and want to withdraw						
Course 1						
Course 2						
Course 3						
Course 4						
Course(s) that you want to enrol						
Course 1						
Course 2						
Course 3						
Course 4						
Proposed Start Date of the 1st Course that you want to enrol:						
Reason for Change						
Student Signature: Date:						
Office Use Only Remarks						
Kemarks						
Is the change Approved?		Yes / No	Approved Staff Name			
Is the new offer created?		Yes / No / NA	Is the new Acceptance signed? Yes / No / NA			
	the changes updated on SMS?					
Is the changes update PRISMS?	- · · · · · · · · · · · · · · · · · · ·		Is the outcome communicated to the student?			Yes / No
Processing staff			Signature		Date	